



Grant Garrison

PROPERTY MANAGEMENT RESUME

719-922-1640
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Golden Estates: 3289 Hwy 70, Oroville, CA 95965 – 52 Units on 15 Acres

June 2010 to September 2013 - 3289 Hwy 70, Oroville, CA – Former Owner Rob McDonald – 530-356-5248

- Management and Maintenance
- Landscaping
- Vendor Scheduling
- PR and Leasing
- Rent Collection and Notice Distribution
- Engineering and Installation

Trojan Garden Apartments: 1850 Buyers St., Simi Valley, CA 93063 - 128 Units

Dec 7, 1993 - Nov 1, 1995 - WADECO MANAGEMENT

Performed maintenance duties, security, painting and remodeling, cleaning, and general repairs including: light plumbing, light electrical, appliances replacement, installation of A/C's, cabinets, and all major appliances, etc.. Assisted in rent collection, calculation and deposits; creation and distribution of notices; Area Maintenance Supervisor for three Wadeco Properties in the Simi Valley Area.

Trojan Garden Apartments 84 Units

Trojan Patricia Apartments 24 Units

Trojan Fairbanks Apartments 20 Units

Total building and unit maintenance; Unit re-hab; and Landscaping.

Sunbelt Laurel Apartments: Laurel Canyon Blvd., Studio City, CA - 56 Units

July 1, 1990 to July 1, 1993 - SUNBELT INVESTMENTS

Performed maintenance duties, security, painting and remodeling, cleaning, and general repairs (including: plumbing, electrical, appliances, installation of A/C's, cabinets, and all major appliances, etc.).

Assisted in rent collection, calculation and deposits; creation and distribution of notices;

Tarzana Village Condominiums: 3150 Clark St., Tarzana, CA - 72 Units

April 7, 1986 to August 31, 1988 - WESTCOM PROPERTY SERVICES

Assisted Parents as Resident Assistant Managers. Assisted in maintenance duties, security, painting and remodeling, cleaning, and general repairs (including: light plumbing, electrical, appliances, installation of A/C's, cabinets, and all major appliances, etc.). Assisted in rent collection and calculation; creation and distribution of notices;

Silverview Apartments, Silverlake, CA - 23 Units

August 10, 1983 to Sept 15, 1985 - FRASER MANAGEMENT

Assistant Manager (to Parents) - Resident Managers

Assisted in light maintenance, and painting.

Additional Property Management experience through family involvement:

- **The Brooks Apartments - Tarzana, CA - 150 Units**
May 1, 1985 to August 1985
- **Hampton Court Luxury Condominium Complex - Encino, CA - 61 Units**
Dec 1, 1982 to May 6, 1983
- **Fair Valley Villa - Covina, CA - 48 Units**
December 1980 to November 1982
- **Huntington Park Manor - Nashville, TN - 196 Units**
November 1972 to November 1980

References

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|--------------------|--|--------------|--------------------------------------|
| • Donald R. Hughes | G Media Services | 970-222-3576 | Friend and Partner 20+ Years |
| • Frank DiSalvo | www.frankdisalvo.com | 760-668-2901 | Friend and Client 10+ Years |
| • Rob McDonald | ShastaQA / NorCalBeat.com | 530-356-5248 | Coworker, Employer, Friend 10+ Years |
| • Sue LaPrelle | Union Creature Effects | 714-404-7463 | Roommate and Friend 20+ Years |